

About the City Commission

The City Commission is composed of a Mayor and four Commissioners elected from the City at large for terms of four years each, and for no more than two terms in any ten-year period. A Commission President is elected by the Commission at the beginning of each year to perform the duties of Mayor in the absence of that officer.

City Commission Meetings: City Commission meetings are held on the first and third Wednesday of each month at 7:00 p.m. in the Commission Chambers at the Libke Public Safety Building, 1234 Linn Ave, Oregon City, OR 97045.

City Commission Vision and Mission Statements

Vision: Celebrate Oregon City's historic role as a regional hub.

Mission: Build a sustainable, healthy community that promotes safety, economic opportunity, livability, environment, and uniqueness.



Interested in serving on a City Board or Commission?

Check out the active boards below!

Budget Committee
Oregon City Civic Improvement Trust
Historic Review Board
Library Board
Metro Enhancement Committee
Natural Resources Committee
Parks & Recreation Advisory Committee
Planning Commission
Transportation Advisory Committee
Urban Renewal Commission
Urban Renewal Budget Committee

Visit the City's Web site at www.orcity.org for a description of each board and how to apply for service on a City board or commission.

City of Oregon City
625 Center Street
PO Box 3040
Oregon City, OR 97045
(503) 657-0891

Speaking at a City Commission Meeting



Welcome to a meeting of the City Commission of Oregon City!

City Commission meetings are for City elected officials to deliberate and act on policy matters pertaining to City business. The Commission invites the exchange of ideas with the public. The meeting will provide you with a better understanding of your City government and Commission. This brochure was created to help citizens prepare for speaking before the Commission.

Guidelines for Participating at a City Board or Commission Meeting

Public comment is welcome on a specific item on the agenda and under the citizen comment section of the agenda. Here's how to participate:

- Complete a Comment Card, located at the rear of the Chambers, for **each** subject under which you wish to provide comment and submit it to the City Recorder **prior to the meeting**. Please note on the form the agenda item you wish to address. Please print the requested information clearly.
- When the Mayor/Chair calls your name, proceed to the speaker table and speak into the microphone. Begin speaking by stating your name and the city in which you reside into the record.
- Each speaker is given 3 minutes to speak.
- The timer at the dais will count down your allotted time to speak.



Citizen Comment is a section of the agenda providing an opportunity for citizens to speak from the floor addressing the Commission on matters **NOT** related to the current agenda.

Items on the Agenda. Citizens may speak on specific issues being heard by the City Commission. When the Mayor addresses an agenda item and asks if anyone wishes to be heard, you may speak either in favor, in opposition, or provide neutral comments. Remember to speak only on the subject being discussed.

Proceed to the Speaker Table

When the Mayor calls you forward, proceed to the speaker table located in front of the dais. Speak clearly into the microphone for the recording.

What do I say? First, state your name and the city where you reside. Then, express your view or offer suggestions in a courteous and considerate manner. As a rule, the Commission does not carry on a dialog with the speaker, but the Mayor and Commissioners may assign the City Manager to review and respond to the comments. If necessary, the Mayor may ask the appropriate staff person to respond at the meeting, but keep in mind **this is not a forum for public debate**.

When addressing the City Commission, it is common to address them by title as Mayor or Commissioner. Remember to direct all remarks and questions to the Commission and through the Mayor. **It is not appropriate to address the audience or the staff directly.** If you have a complaint against a City employee, the chain-of-command requires that the appropriate de-

partment director or the City Manager be contacted first to resolve the issue before addressing the City Commission with the staff concern.

Special Note

The Commission requests all persons in attendance at a City Commission meeting to avoid conduct which is unreasonably loud, disruptive, or profane. Rude, slanderous, or threatening remarks will not be permitted by the Mayor. Whistles, yelling, feet stomping, clapping, or speaking out of order are also discouraged. Anyone doing so may be removed from the Commission Chambers.

