

# Clackamas Fire District #1-Fire Marshal's Office



June 27, 2022

## **Re: Clackamas Fire District #1-Fire Marshal's Office Access and Water Supply Plan Review**

To: Building Officials, Planning and Engineering Departments, Plans Examiners, Permit Technicians and Designers

Beginning July 1<sup>st</sup>, 2022, Clackamas Fire District #1 will be requiring a flat rate fee for service for fire department access and water supply review.

Please defer all applicants to the following website beginning July 1<sup>st</sup>:

<https://clackamasfire.com/access-and-water-supply-plan-review-submittal/>. The Fire Code Applications Guide can be found here as well. Applicants will use this as a guide in developing their site plan.

Applicants are required to fill out the Jotform that best matches the project proposal. The following Jotforms have been created;

1. Commercial Development (multifamily housing included)
2. Residential Fire Department Access and Water Supply for Sub-Divisions and Lot Partitions
3. Individual Single-Family Homes in Areas with Fire Hydrants
4. Individual Single-Family Homes in areas without Fire Hydrants

Each question relating to fire department access and water supply will need to be answered. This will help to ensure the site plan has all the relevant information for final approvals and provide quicker turnaround time.

When all requested information has been obtained, applicants will provide payment and submit the site plan. The site plan will be sent directly to the appropriate Fire Plans Examiner for review. The Fire Marshal's Office staff area of responsibility map can be found here:

<https://clackamasfire.maps.arcgis.com/apps/instant/lookup/index.html?appid=9cf55a84824cb3af2feabbe1a6fbff>

Use this map to determine who to send your site plan to for approval.

**The applicant will be responsible for sending or uploading the approved fire department site plan to the AHJ to obtain building permits.**

Only one fee will be paid per project. Large projects such as strip malls, apartment complexes, master plans, or any project that may need additional fire department approvals for access and water supply, will be subject to additional fees.

**CFD#1 Fire Marshal's Office may take up to 2 weeks or more to conduct the site plan approval.**

Applicants may scan the QR code to go directly to CFD#1's online plan submittal forms



If you have any questions, please call me directly or call our Clackamas Fire District #1's Fire Marshal's Office at 503-742-2660.

Sincerely,

Shawn Olson  
Fire Marshal  
Clackamas Fire District #1