



## ADOPT-A-STREET PROGRAM

### SAFE WORK PRACTICES

#### REQUIRED DRESS CODE

- Work gloves
- Light colored fabrics
- Long pants
- Long sleeve shirts
- Appropriate shoes (preferably leather shoes with durable soles and support)
- County provided OSHA approved **safety vest worn at all times**, or rain gear.

#### WORKING AROUND TRAFFIC

- For your safety, only pick up litter from one side of the road at a time.
- Never work in the road. Only work in the area between the edge of the paved road and the outer right-of-way boundary.
- Only cross the road at right angles and as quickly as possible when it is safe to do so.
- Never cross at a curve, on top of a hill or at any location where sight distance is short or impaired.
- Face oncoming traffic where the road right of way is narrow.
- Do not throw litter, litter bags, stones, or any objects across the road.
- Place filled litter bags or bulky items at a safe distance off the asphalt or traveled portion of the road, either along the shoulder or in the ditch.
- Never place objects on the traveled portion of the road, or in the bike lanes.

#### VEHICLE OPERATIONS

- Always drive safely and obey all road traffic signs.
- Make sure all doors are closed before you move your vehicle.
- Turn around in safe places with adequate sight distance in all directions.
- Do not ride on any external portion of the vehicle, i.e. fender, hood, running boards, etc.

#### SAFE DRIVING RULES

- Always be courteous.
- Be extremely careful when backing up a vehicle.
- Where possible, park so backing up is not necessary.
- Get out and check to see if backing up is safe, and the way is clear. Use a guide if necessary.
- Back up slowly.
- Never back up for long distances or around corners.
- Consider all possible alternatives before backing up your vehicle.

## **SAFE PARKING RULES**

- Park in a safe place off the traveled portion of the road.
- Obey all designated parking signs.
- Do not obstruct any official road sign.
- Turn engine off and put parking brake on when not driving.

## **SIGNS**

- Place the provided freestanding sign on the shoulder of the road behind your work group, at the beginning of each work area, to identify the litter patrol activities ahead.
- Keep signs within one mile of the group participants.

## **HAZARDOUS SUBSTANCES**

The City of Oregon City Adopt-A-Road Program would appreciate your help in keeping unknown substances out of the trash bags. These known or unknown substances could include paint, paint thinners, oils, solvents, or unmarked containers such as milk jugs that are filled with unknown substances or liquids.

If you see items that you suspect may contain hazardous or toxic substances, leave them alone and avoid the area. Examples include pesticide containers, barrels, drums, powders or fertilizers and fertilizers contains. Report these items and their location to the city. Mark the location of these substances with a bag and notify Jayson Thornberg at **jthornberg@orccity.com** or 971-204-4680 of their location. City of Oregon City Adopt-A-Road handlers will pick up these substances separately when they are collecting the bags of trash and properly dispose of this material at the hazardous materials intake facility at the transfer station.

## **INFECTIOUS DISEASE CONTROL**

- Take precautionary measures to prevent exposure of infectious diseases such as Hepatitis. Sources of probable germs include soiled disposable baby diapers, sanitary napkins, spoiled food, food residue in fast food containers, dead animals, and human or animal waste.
- Preventative measures include:
  - Wash your hands with soap and water before eating or smoking.
  - Avoid contact with germs in your eyes, and open cuts, scratches, sores and rashes.
  - Open cuts or scratches shall be cleaned, medicated, and bandaged immediately.
  - DO NOT touch or handle any hypodermic needles. Needles can be a source of Hepatitis and AIDS. Report all findings and their location to the city.

## **LITTER BAGS**

- Do not put more than 30 pounds of litter in a litter bag, regardless of the size of the bag. (32 to 55 gallons)
- Do not place sharp or protruding objects in a litter bag that may tear the bag or that could cause personal injury when the bags are picked up for disposal.

- Collect and place such items next to the filled litter bags or along the road shoulder where they won't be hit by traffic.

## **GENERAL SAFETY**

- All litter pick up activities must take place during the daylight hours.
- The use of any controlled substances (drugs, alcohol) by volunteers is strictly prohibited.
- The throwing of rocks or any items is strictly prohibited.
- Avoid poison oak, poison ivy and other noxious weeds.
- Do not use headsets, earphones, or anything else that could affect your hearing.
- No one under the age of 12 may be on-site. Adult supervision is required for participants between the ages of 12 and 18.

Please sign and date below to acknowledge that you read the Safe Work Practice and understand them fully. If you have any questions, contact Jayson Thornberg at 971-204-4680 or [jthornberg@orcity.org](mailto:jthornberg@orcity.org).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_