

2021-2023 Commission Goals and Strategies

Job Category



FEBRUARY 2025 UPDATE

Department Contact:	Thomas Kissinger	Date:	February 2025
Percentage Complete:	99%	Target Completion:	April 2025

Goal 2.5 Rolled Over Parks Master Plan

IMPORTANT OR RELEVANT DATES/MILESTONES: (LOOKING AHEAD AT THE NEXT 3 MONTHS)

THE MASTER PLAN WILL PROVIDE A VISION FOR THE DEVELOPMENT, MAINTENANCE, AND OPERATION OF THE PARK SYSTEM. IT WILL PROVIDE SPECIFIC TOOLS AND GUIDANCE FOR ACHIEVING THE GOALS AND ACTION ITEMS ENVISIONED BY CITY STAFF AND THE COMMUNITY. IT WILL PROVIDE AN INVENTORY OF EXISTING PARKS AND RECREATION FACILITIES, FINDINGS FROM THE PLANNING PROCESS AND COMMUNITY ENGAGEMENT, A VISION STATEMENT, GOALS, AND RECOMMENDATIONS FOR SYSTEM-LEVEL AND PARK-SPECIFIC IMPROVEMENTS, PARKLAND ACQUISITION STRATEGY, AND A SUGGESTED FUNDING STRATEGY. THE PROCESS WILL TAKE APPROXIMATELY 24 MONTHS, AND WE WILL WORK WITH A CONSULTANT TO COMPLETE THIS PLAN.

STATUS: (WHAT HAS BEEN DONE/IS BEING DONE)

- **STATUS UPDATE: WE SUBMITTED A REQUEST FOR A PRE-APPLICATION MEETING WITH PLANNING AND HELD THAT MEETING ON JULY 30TH, 2024. PLANNING AND PUBLIC WORKS HAD COMMENTS REGARDING THE ADOPTION OF THE PLAN INTO THE COMPREHENSIVE PLAN. THE FINAL APPLICATION IS IN PROGRESS AND IS ALMOST READY TO BE SUBMITTED. WE ESTIMATE TO MOVE THROUGH THAT PROCESS WITH PLANNING COMMISSION AND CITY COMMISSION IN MARCH AND APRIL 2025**
- **PRE-APPLICATION MEETING WITH PLANNING – JULY 30TH**
- **MET WITH PLANNING TO DISCUSS ADOPTION INTO THE COMPREHENSIVE PLAN – JULY 10TH**
- **FINAL DRAFT OF THE MASTER PLAN REVIEWED AND APPROVED BY CITY COMMISSION – JUNE 5TH**
- **FINAL DRAFT OF THE MASTER PLAN PRESENTED TO CIC – JUNE 3RD**
- **CONSULTANT PRESENTED TO YAC – MAY 13TH**
- **CONSULTANT PROVIDED STAFF TRAINING ON CONNECTION & CUSTOMER SERVICE – MAY 7TH**
- **CONSULTANT PRESENTED AT JOINT WORK SESSION WITH PRAC & CITY COMMISSION TO DISCUSS PLAN & CIP – MAY 7TH**
- **PUBLIC ENGAGEMENT EVENT AT PIONEER COMMUNITY CENTER @ 6:00 – MAY 6TH**
- **MEETING WITH CONSULTANT TO FINALIZE CIP PLAN – APRIL 29TH**
- **CONSULTANT PRESENTED TO PLANNING COMMISSION – APRIL 22ND**
- **CONSULTANT PRESENTED PLAN TO PRAC – MARCH 28TH**
- **MEETING WITH CONSULTANT TO DISCUSS CIP PLAN – MARCH 19TH**
- **MASTER PLAN/CIP CHECK-IN MEETING – JANUARY 10TH**
- **PROVIDED CIP PLAN PROJECT LIST TO CONSULTANTS – NOVEMBER 14TH**

- JOURNEY-MAPPING TOP 10 WITH MANAGERS – OCTOBER 31ST
- CIP PLAN MEETING WITH CONSULTANTS – OCTOBER 25TH
- SDC / MASTER PLAN CHECK-IN MEETING – SEPTEMBER 26TH
- CONSULTANT PRESENTED TO YAC -AUGUST 14TH
- JOURNEY-MAPPING MODEL MEETING WITH MANAGERS – AUGUST 10TH
- CONSULTANT PRESENTED TO CIC – AUGUST 7TH
- HAPPIFEET APP LAUNCHED AND MARKETING IN PARKS
- CONSULTANT PRESENTED UPDATE TO CITY COMMISSION – JULY 11TH
- CULTURE TRAINING WITH PARKS AND RECREATION STAFF – JULY 11TH
- PUBLIC ENGAGEMENT EVENT – JULY 10TH AT CITY HALL
- CONSULTANT PRESENTED TO PRAC – JUNE 22ND
- COMPREHENSIVE PLAN DRAFT PRESENTED TO PARKS DEPARTMENT – JUNE 2023
- MET WITH CONSULTANT TO DISCUSS FINAL DRAFT OF PLAN – MAY 21ST
- FINANCIAL ANALYSIS AND DEVELOPMENT OF A FUNDING PLAN – MARCH 2023
- MET WITH CONSULTANT TO DISCUSS ONLINE SURVEY RESULTS – FEBRUARY 17TH
- UPDATED PROJECT PLAN RECEIVED FROM CONSULTANT FEBRUARY 3RD
- UPDATE PROVIDED TO PRAC ON JANUARY 26TH
- HELD SECOND PUBLIC ENGAGEMENT MEETING AT CITY HALL – JANUARY 23RD
- 2-DAY DEPARTMENT COLLABORATION ON STRATEGY DEVELOPMENT AND FUTURE VISION – JANUARY 23-24TH
- PUBLIC ENGAGEMENT MEETING – DECEMBER 5TH AT ROBERT LIBKE AT 6 PM
- STRATEGIC PLANNING MEETING – DECEMBER 5TH & 6TH AT CITY HALL
- UPDATE PROVIDED TO PRAC ON DECEMBER 1ST
- UPDATE PROVIDED TO CITY COMMISSION ON NOVEMBER 16TH
- ONLINE SURVEY WAS COMPLETED ON OCTOBER 10TH
- STATISTICALLY VALID SURVEY WAS COMPLETED ON SEPTEMBER 26TH
- ETC SURVEY WAS MAILED TO ALL OREGON CITY RESIDENTS ON AUGUST 6TH AND THE ONLINE SURVEY GOES LIVE AUGUST 22ND AND CLOSES ON SEPTEMBER 30TH.
- FIRST PUBLIC ENGAGEMENT MEETING ON JUNE 2ND TO INTRODUCE CONSULTANT TO THE CITY AND OUTLINE PROJECT TIMELINE. GATHERED FEEDBACK FROM ATTENDEES ABOUT WHAT THEY WANT TO SEE IN OREGON CITY PARKS.
- ONSITE VISIT AND STAKEHOLDER INTERVIEWS TOOK PLACE JUNE 1 -2ND
- PARKS MASTER PLAN WEBSITE WENT LIVE ON MAY 16TH
- THE PARKS MASTER PLAN CONTRACT WAS APPROVED ON APRIL 6TH
- AN INTENT TO AWARD WAS POSTED ON MARCH 16TH. PROS CONSULTING LLC HAS BEEN CHOSEN AS THE FIRM WHOM WE WILL BE WORKING WITH FOR THE PARKS MASTER PLAN.
- AN RFP WAS ISSUED TO SEEK A CONSULTANT TO UPDATE THE PARKS MASTER PLAN IN DECEMBER 2021.

- AN RFP WAS PUBLISHED AND WE ARE SEEKING PROPOSALS FOR THE PARKS MASTER PLAN. PROPOSALS ARE DUE ON FEBRUARY 4TH. WE WILL REVIEW THE RECEIVED PROPOSALS AND CHOSE AN APPROPRIATE CONSULTANT TO MOVE FORWARD WITH. AN EXPECTED ANNOUNCEMENT OF THE WINNING PROPOSAL WILL HAPPEN ON FEBRUARY 18TH