



Transmittal Sheet

City of Oregon City – Community Development Department
695 Warner Parrott Road, Oregon City, OR 97045
T: 503-722-3789 | F: 503-722-3880 | E: permits@orcitizen.org

PERMIT NUMBER

Type of Work:		<i>Office Use Only</i>					
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Demolition <input type="checkbox"/> Other:		Date Received:					
		Received By:					
Category of Submittal:							
<input type="checkbox"/> Fire Life Safety <input type="checkbox"/> Mechanical <input type="checkbox"/> Plumbing <input type="checkbox"/> Structural <input type="checkbox"/> Electrical <input type="checkbox"/> Other:							
Job Site Information & Location							
Address:		Lot #					
OREGON CITY, OREGON 97045		Suite #					
Project Name:							
Directions to Job Site:							
Subdivision:		Tax Map:					
Description of Items Submitted (note: please describe changes in clear, plain language to expedite the review)							
Are any of these changes visible from the exterior?		Yes	No				
Contact Person		Fees (If Applicable) – <i>Office Use Only</i> Please refer to fee schedule.					
Business Name:							
Contact Name:		Building					
Address:		Planning					
City/State/Zip:		Tech					
Phone #:		Admin					
Email:		Total Due:					
Authorized Signature:							
Staff Approvals and Conditions (<i>Office Use ONLY</i>)							
		Intake	Building	Planning	SDC Sent	SDC Rcvd	Issued
Initials:							
Date:							
Special Conditions:							