



COMMERCIAL MECHANICAL AFFIDAVIT FOR REPLACING ROOF MOUNTED HVAC UNITS

Submittal of TYPED form by Fax, Email (permits@orccity.org) or Over the Counter

PROJECT INFORMATION			
Project Name:		Permit # BM-	Date:
Project Address:			Oregon City, OR 97045
Scope of Work:			
Contact Person:		Company:	
Phone:		Fax:	
Email:			
Address:		City:	State: ZIP:

I, _____, Oregon Construction Contractors Board No. _____, certify the following is true and reasonably defines the scope of work for this project:

Check One That Applies:

☐ *Existing Curb to Remain

☐ * New Curb to be Installed

1. The existing roof mounted HVAC unit (to be removed) has a total weight of _____ pounds.
2. The proposed roof mounted HVAC unit (replacing the existing unit) has a total weight (weight includes new unit, new transition curbs, economizers, and all other component weights) of _____ pounds. The proposed unit's weight must be equal to or less than the existing unit.
3. The existing roof mounted HVAC unit (to be removed) has a total height of _____ inches.
4. The proposed roof mounted HVAC unit (replacing the existing unit) has a total height of _____ inches. The proposed unit's height cannot be substantially taller than the exiting unit.
5. The proposed roof mounted HVAC will be located in the same location as the existing unit being replaced.
6. The installation shall comply with the current adopted edition of the Oregon Mechanical Specialty Code.
7. The proposed work shall not be concealed until inspected and approved.

*This affidavit does not eliminate the need at the time of inspection in the field for: attachment of unit to existing curb details; attachment of unit to new curb and new curb to structure details; an engineered design for unit anchorage to existing curb or anchorage of unit to new curb and new curb to structure for units weighing over 100 pounds (or 10% more than original unit); plans and details for unit locations; unit cut sheets; SEER/EER ratings, curb connections; smoke shut-down; etc. If multiple units are involved, list them below:

Existing Unit Weight: _____ Pounds

Existing Unit Weight: _____ Pounds

Existing Unit Weight: _____ Pounds

Existing Unit Weight: _____ Pounds

Existing Unit Weight: _____ Pounds

Existing Unit Weight: _____ Pounds

Existing Unit Weight: _____ Pounds

Existing Unit Weight: _____ Pounds

In addition, I understand the following is required at the time of permit application submittal:

- A completed Mechanical Permit application.

A copy of all the applicable information shall be available on the job site for all inspections.

Signature: _____

Date: _____