



# Commercial Request for Certificate of Occupancy

City of Oregon City – Community Development Department  
 695 Warner Parrott Road Oregon City, OR 97045  
 T: 503-722-3789 | F: 503-722-3880 | E: permits@orc.org

Permit #:

ALL PERMITS MUST BE FINAL BEFORE A CERTIFICATE OF OCCUPANCY OR CERTIFICATE OF COMPLETION IS ISSUED.						
TYPE OF WORK				OFFICE USE ONLY		
<input type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Tenant Improvement <input type="checkbox"/> Other:				Date Received:		
				Received By:		
Site Address:				OREGON CITY, OR 97045		
Project Name:						
PROPERTY OWNER				APPLICANT		
Name:				Contact Name:		
Address:				Address:		
City:				City:		
State:		Zip:		State:		Zip:
Phone:				Phone:		
E-mail:				Email:		
	Date of Final	List Permit # Below		Supplemental Forms: Commercial & Residential		
		Commercial	Residential			
Main Building				Item	Recv'd	Initials
Mechanical				Special Inspection Letter		
Electrical				Elevation Certificate		
Plumbing				NFPA Acceptance Letter 13		
Site Utility				NFPA Acceptance Letter 72		
Fire Suppression				Low Voltage Signatures		
Fire Alarm				Business License if Applicable		
Erosion				Backflow Report(s)		
Right-Of-Way				Certificate of Lighting Fixtures		
				If Multi-Family, Notify UB		
				Planning Conditions of Approval		
				DS Conditions of Approval		
City Staff Approvals & Conditions – Office Use Only						
	Building	Planning	Dev. Services	Finance	Permit Tech	
Initials						
Date						
Special Conditions:						

\*Not required for homes, regardless of Energy Path selected, submitted on or after April 1<sup>st</sup> 2018